

RICE NORTHWEST MUSEUM OF ROCKS AND MINERALS VOLUNTEER APPLICATION

There are many volunteer opportunities at the Rice Northwest Museum of Rocks and Minerals (Museum). As a non-profit, volunteers are needed in all areas of the Museum.

Please indicate which role you are most interested in contributing to our Museum. Check all that apply.

Occasional Volunteer	Monthly Volunteer	Daily Volunteer	
Active Volunteer	Weekly Volunteer	Other (please specify)	

The following volunteer opportunities are available within our Museum. Please check the activities you have an interest in.

- ____ Internship (requires additional application materials)
- ____ Curatorial (collection management, case cleaning)
- ____ Docent (touring, workshops; requires additional application materials)
- ____ Special Events (typically weekends or evenings)
- ____ Arts & Crafts (instructor)
- _____ Virtual Volunteer (social media, web design, graphic design, marketing can be done at home)
- _____Lapidary Work (cutting, polishing, wire wrapping, beading)
- ____ Event Planning
- ____ Office Support (mailings, answering phones, filing)
- ____ Construction/Renovation (maintenance)
- ____ Landscaping (weeding, planting, lawn care, winter cleanup)
- ____ Publications/Newsletter
- _____ Janitorial (polishing woodwork, mopping floors, washing windows)
- ____ Other (please specify any other general activities that interest you). ______

Our organization has a diverse need of skills: we would like to add yours! Please rate your skill or experience in each of the following areas.

	None	Beginner	Intermediate	Advanced
Fundraising (grant writing)				
Organizational Skills				
Event Planning				
Public Speaking (leading tours)				
Web Design/Management				
Graphic Design				
Lapidary (cutting/polishing/wire				
wrapping/beading)				
Social Media				
Research (library/internet)				
Landscaping				
Marketing				
Building Maintenance				

Please list previous work or volunteer experience that may be relevant. Include any special skills, training, and interests that may be beneficial to this work. (Such as speaking different languages, lapidary work - identifying, cutting & polishing rocks & minerals, fossil identification, rockhounding, geology, crafts, etc.)

What months are you typically available to volunteer?

January	April	July	October
February	May	August	November
March	June	September	December

Which days and times are you typically available to volunteer?

Day of the Week	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

What is the best way to contact you? How much lead time do you need?

Why are you interested in volunteering at the Rice Northwest Museum of Rocks and Minerals?

Education:				
 Associate Degree Bachelor's Degree Doctoral Degree Other Schooling 	High School Master's Deg Some College	gree	Student (M	igh School) Iiddle School) ational School
Employment:				
Retired Semi-Retired	Student Work (Full-ti	me)	Work (Par	t-time)
Are you a Museum member?	Yes	Date joined:	//	No
Contact Information:				
Name:			Last	
Phone Number:				
Home			Cell	
Email:				

If you are under 18, please provide:

Age: Date of Birth:	//		
Name of Parent/Guardian:			
Signature of Parent/Guardian:			
Date://			
Emergency Contact:			
First Name:	Last Name:		
Home Phone:	Work Phone:	Cell Phone:	
Email Address:		_ Relationship:	

Background Check Information:

The Rice Northwest Museum of Rocks and Minerals conducts criminal background checks for all volunteers 18 years and older in order to ensure the safety and quality of all visitors' experience. You will receive a separate document to complete the background check as you begin the onboarding process. Continued volunteer service is contingent upon background screening.

Agreement:

By signing I certify that the information given in this application is true and complete to the best of my knowledge. I also authorize the Rice Northwest Museum of Rocks and Minerals to conduct a background check and to verify this information.

Volunteer Printed Name

Signature

/	/	
Date	;	

For office use only: Application received _____

Interview	date	/	/